



Meeting: Joint Commissioning Management Board

Date: 28th March 2019

Time: 9 – 10.30am

Location: Room 313, Civic Building, Waterdale, Doncaster, DN1 3BU

Attendees

Cath Doman - Director of Health & Social Care Transformation DMBC	Jackie Pederson - Chief Officer Doncaster CCG	Damian Allen - Director of People – Doncaster Council
Anthony Fitzgerald - Director of Strategy & Delivery Doncaster CCG	Steve Mawson – Assistant Director of Finance and Chief Financial Officer Doncaster Council	Hayley Tingle - Chief Financial Officer Doncaster CCG
Rupert Suckling – Director of Public Health	Lee Golze – Head of Business Transformation & Strategic Commissioning Doncaster Council	Andrew Russell – Chief Nurse Doncaster CCG
Dr Nick Tupper – Strategic Clinical lead Doncaster CCG	Dr David Crichton – Clinical Chair Doncaster CCG	Denise Bann – Strategic Lead Commissioning Doncaster Council
Linda Tully – Lay Person, Doncaster CCG Governing Body		

Gill Parker – note taker

Apologies

Cllr Rachael Blake – Portfolio Holder Doncaster Council	Leanne Hornsby – Assistant Director Commissioning and Business Development Doncaster Council	
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Item	Discussion/Comments	Action
1	<u>Welcome, introductions and apologies</u> Jackie welcomed everyone. Apologies as above.	
2	<u>Minutes of the previous meeting and matters arising</u> Minutes of JCMB 3 rd January and joint JCMB with JCOG on 14 th February both agreed as accurate. Action log updated as follows: 39 – 2 parts to this item – first part was discussed in December, second part on today’s agenda, so to be closed. 40 – to be put on forward plan for next JCMB – Jane Gilmore will be attending to update on two items, so to be closed 44 – closed – on agenda 53 – closed – on agenda 54 - closed 55 – closed	



	<p>56 – closed</p> <p>57 – closed</p> <p>58 – closed</p> <p>59 – closed – on forward plan</p> <p>60 – closed – on forward plan</p> <p>61 - closed</p> <p>62 – close - the figures will depend on the appointed person</p> <p>63 – close – duplicate of action 61</p> <p>64 – closed</p> <p>65 – closed</p> <p>66 – closed</p> <p>67 – closed</p> <p>68 – closed</p> <p>69 – Jackie confirmed to use JCMB dates already in diaries for the joint meetings with JCOG, but to extend to 3 hours duration. Every third JCMB will be a joint meeting with JCOG.</p> <p>70 – close – on agenda</p> <p>71 – close – on agenda</p> <p>72 – close – on agenda</p> <p>73 – close – on agenda</p> <p>74 – close, but to be clarified – Complex Lives was agreed for 2 years</p> <p>Actions:</p> <ul style="list-style-type: none"> • Joint JCOG/JCMB 3 hour meetings to be convened every third meeting 	GP
3	<p><u>Joint Commissioning Strategy and Joint Delivery Plans Progress</u></p> <p>Anthony acknowledged the huge amount of work which has gone into this from both front line staff and managers following our joint meeting on 14th February. We now have a coherent strategy for the next two years which meets the requirements of both organisations, regulators, the NHS Long Term Plan, local commitments and the requirements of the citizens of Doncaster.</p> <p>We have a set of specific delivery plans detailing who, what and when, which captures joint work.</p> <p>We have a set of outcomes to be implemented, the next step being sign off by the Council’s Exec Board and the CCG’s Governing Body.</p> <p>The strategy is to be taken to providers over the next 3-4 months, alongside the refresh of the</p>	



	<p>Place Plan.</p> <p>The next steps will be further work undertaken to ensure we are set up to deliver the strategy – to be brought back to JCMB and JCOG within the next two months.</p> <p>JCMB agreed this has been an excellent piece of work. Linda raised the need to ensure all staff are made aware of how closely our organisations are working together. JCOG to pick up OD work to ensure this is put in place. Also further work to do to improve mutual understanding of each organisation’s governance.</p> <p>JCMB agreed that reference needs to be made in the Executive Summary of the estimated financial gap – an indicative figure to be included.</p> <p>Steve informed that a Cabinet decision wasn’t required as the delegations are in place. The strategy is going to Executive Board on the 2nd April for consideration.</p> <p>Damian noted that the existing commissioner agreement enables the partnership to continue developing joint commissioning. A revised Joint Commissioning Agreement will be developed at an appropriate point when substantial changes are required. Damian and Rachel Blake will support Cabinet through the process.</p> <p>Jackie re-iterated thanks to the teams involved on this mammoth task. Rupert added there has been so much improvement and the building blocks are in place, however, there is still more thinking to be done. The next joint session between JCOG and JCMB will focus on implementation.</p> <p>Actions:</p> <ul style="list-style-type: none"> • AF and CD to share the strategy and Place Plan refresh with Providers over the next 3 – 4 months AF and CD • JCOG forward plan: <ul style="list-style-type: none"> ○ JCOG to develop the approach to strategy implementation AF/JCOG ○ JCOG to plan organisational development to support joint working • JCOG/JCMB forward plan: to note next joint JCOG/ JCMB will focus on implementation GP • Estimated figures on the financial gap to be included in the strategy HF/SM 	<p>AF</p> <p>AF</p> <p>AF</p> <p>HT/SM</p>
<p>4</p>	<p><u>Joint Commissioning Agreement Extension Approach</u></p> <p>Covered under previous item.</p>	
<p>5</p>	<p><u>Joint Commissioning Governance and TOR</u></p> <p>CD presented a paper setting out options to support the development of joint commissioning governance. The governance was initially established to deliver the Place Plan comprised of 7 discrete Areas Of Opportunity, however as our ambition grows, we need to revise the governance to enable the delivery of the joint commissioning strategy and refreshed Place Plan.</p> <p>JCMB agreed that the implementation of the joint commissioning strategy will determine the</p>	



	<p>mechanisms to support this, including S75 agreements where relevant. To be progressed through Joint Commissioning SMT and JCOG, which will make recommendations to JCMB.</p> <p>JCMB considered meeting in public. DA advised that Cllr Blake’s recommendation was to increase public accountability through the Health and Wellbeing Board. JP advised that we need a clear public statement on this. DA’s team to set out the rationale and protocol for consideration by JCMB at the next meeting.</p> <p>Actions</p> <ul style="list-style-type: none"> • Joint SMT to develop mechanisms to support the joint strategy implementation AF/DB • DA to produce protocol for JCMB minutes to go through HWB 	
<p>6</p>	<p><u>Implementation of the Strategy – joint finance paper</u></p> <p>DICPB have proposed the development of a System Transformation Fund. Further work to be undertaken by Directors of Finance to construct the fund and associated principles.</p> <p>Action</p> <ul style="list-style-type: none"> • DOFs to construct the fund and associated principles and bring back to JCMB for approval HT/SM 	
<p>7</p>	<p><u>Update and Timescales re Desk Top Review of BCF Schemes</u></p> <p>Anthony informed the paper was here for information. Business cases will continue going through JCOG. There is still further work to do on the Desk Top Review. Quarterly reports will come to JCMB.</p>	
<p>8</p>	<p><u>Messages for JCOG</u></p> <p>Denise provided the following update from JCOG:</p> <ul style="list-style-type: none"> • The strategy and reporting process was provided. • The reporting approach was presented. A report will be coming to the next JCOG. We need one version of the truth we can all use. • Training on Pentana for CCG staff is being arranged. • Update on neighbourhood development – provided. Two projects being prototyped. The first concerns older people and people who are frail (Thorne area). The second covers Early Help and Demand Management (Hexthorpe and Denaby areas). The projects are supported by the Innovation Unit and FutureGov. The programme is known as ‘Doncaster Innovates’ Cath to provide an update at the next JCOG – May/June time. • BCF return – Olwen is drafting the return which needs to be submitted by the 18th April. <p>Actions:</p>	<p>CD</p> <p>OW</p>



	<ul style="list-style-type: none"> • CD to provide an update on 'Doncaster Innovates' to the next JCOG meeting (May/June) • OW drafting BCF return to be submitted by 18th April 	
9	<p><u>Business Cases</u></p> <ul style="list-style-type: none"> • Wellbeing Officers <p>The BC now addresses proposed savings, focus on prevention and early intervention, impact and monitoring. JCOG supported the business case.</p> <ul style="list-style-type: none"> • Increased Capacity at Positive STEPS <p>9 posts linking in with Intermediate Care requested to extend for a further 12 months. There needs to be a push to implement the new model. Anthony feels the system transformation needs bottoming out otherwise funds will run out. Jackie commented on services coming back through BCF.</p> <p>JCOG supported the BC but the extension needs to be in line with Intermediate Care – i.e. for 6 months. It may be subject to further extension, depending on where Intermediate Care is at.</p> <ul style="list-style-type: none"> • LD and Autism Area of Opportunity Strategic Lead <p>This was well supported by JCOG</p> <ul style="list-style-type: none"> • Extension to Director of Transformation post <p>Jackie informed the post is due to end in March 2020, and proposed it be extended for a further 12 months.</p> <p>Agreed that decision was premature and to be considered in the future when the work plan is clear.</p> <p>Key Decisions:</p> <ul style="list-style-type: none"> • Wellbeing Officers – business case supported • Increased capacity at Positive Steps – supported on the condition that it is aligned to Intermediate Care – i.e. for 6 months • LD and Autism Area of Opportunity Strategic Lead – business case supported • Extension to Director of Transformation post – it was felt it was too early to extend this – to be brought back to JCMB in the summer 	
8	<p><u>Any other business</u></p> <p>Jackie re-iterated all future papers to be sent round no later than 5 days prior to the meeting, otherwise they are not included. They all must have a cover sheet – no exceptions.</p>	All
<p>Date and time of next meeting: 9th May 2019 – 10.30am Civic Office meeting room 313</p>		